



**Calgary Arts Academy Society
Meeting of the Board of Directors
February 12, 2019 Meeting Agenda
Youth campus – boardroom**

Regular Meeting of the Board of Directors

In Attendance:

Directors: Ken McNeill, Linda Fox-Mellway, Mary Anne Desmeules, Joshua Dalledonne, Katherine Taylor, Susan Wright

Administrators: Dale Erickson, Janice Nigh, Cole Jordan

Other Guests: Joan Widen (School Council)

With Regrets: Todd Hirsch, John McWilliams, Zoë Fullen, Neil Tichkowsky

1. Call to order – 6:08 pm
2. Approval of the Agenda – Considered Approved
3. Approval of January 15, 2019 minutes of Regular Meetings of the Board of Directors – Considered Approved
4. Finance Update – Cole presented an update on the current financial picture. The school is still very low on cash reserves as we wait on the final payment from Alberta Ed from the construction of the Education Centre. From a budget perspective, everything else looks on track. Dale's contract was officially approved. Morneau Shepell, our benefits broker, brought forward the updated insurance rates effective April 1st. Cole worked with them to try and lower the suggested increases and came to this proposal: leave the Dental Rates without any increase, and the remaining benefits receive an overall increase of 7.1%.
 - **Motion 1(Mary Anne)** - To approve the renewal rate proposed by Sunlife with no increase in the Dental premium. – Seconded Susan - Passed Unanimously

5. Advocacy Committee – Ken presented the latest advocacy committee report. They met with representatives from ACAD (Now called AUArts), who were very excited to support the school and willing to write a letter of support for the highschool proposal. There has been a large amount of recognition from the Arkells visit to the school. Katherine is putting together a postcard listing all the pertinent stats to give out to people to illustrate the benefits of building a highschool.
6. Kasian Update – We are awaiting a response from Kasian at this time.
7. Superintendent Report –Met with the Minster to discuss all the different areas that our financial support varies from the public jurisdictions. Cole was asked to prepare a per/pupil comparison of the jurisdictions for Dale’s next meeting with the Deputy Minister. It was very clear from the meeting that there will not be any changes to the funding model at this time. The Foundation has posted their annual report online which gives a summary of financials, activities and future initiatives. There was a closure of school due to the cold temperature during the last month. A long-time substitute teacher passed away on February 6th, the school initiated the crisis response team who handled everything very well.
8. High School Proposal Update – Submitted the final proposal to Alberta Education with board approval.
9. Arts Coordinator – The Arkells came to the school to present the CBC music award. It was a surprise visit for the students and staff. The Stampede lent us the use of Dorethy hall, where they hung out and played music. Proud of everyone involved in the event. It was wonderful to see the joy and excitement. Showcases are coming up this week. VIP reception on the 17th, its our 15th year at vertigo, so we want to build it up the celebration. Cake event, May 22nd.
10. Staff Short Term Leave Policy Amendment – There was a desire to offer staff the ability to take a leave of absence for arts related pursuits, the policy formalizes that.
 - **Motion 2 (Kathrine)** - To accept the updated short term leave policy as written – Seconded Susan – Approved – Susan wanted to look at the overall policy to ensure it is inclusive.

11. OH&S – With the changes in the OH&S Standards that were implemented in July of 2018, there was a need to enhance our safety program. We purchased a software solution to help with the safety training aspect but there was a need to have someone champion the implementation of that and to establish a full safety program. We explored all different options for this, including hiring an external person to run the program. At this time, the cheapest option to move forward was to have Cole move to full time in order to take on these additional tasks. This will be evaluated in the late spring to see if this will need to continued into 2019/2020.

12. Meeting Adjournment 7:16pm

INFORMATION ITEMS - ** Upcoming School Events:

- March 19, 2019 – Meeting of the Board of Directors